

Capitol Vial Inc. Split Specimen Collection Kit

Suggested Guidelines

- *Ensure that at least 45 mL of sample material is available for the split specimen procedure detailed below. Following the procedure at least 30 mL of sample material should be retained in either the original receptacle used for collection, or the larger cup provided with the split sample kit.*
- *It is recommended that gloves and suitable protective clothing be worn at all times when handling biological samples.*
- *Maintain a clean working environment and ensure there is plenty of space to work in an orderly fashion. Always adhere to your institutional guidelines wherever appropriate.*

Procedure

1. Remove the seal surrounding the Split Kit and loosen the lid.
2. Separate the two smaller vials and remove the sample pouch from the main container.
3. Pour at least 15 mL of sample into each of the two smaller vials provided with the split specimen kit.
4. Recap each of the smaller vials, snapping the latch closed, taking care to ensure a tight and complete seal is in place around the lid.
5. If necessary the remaining sample material (> 30 mL) may be transferred into the large cup supplied with the kit.
6. Ensure the lids of each receptacle are tightly closed and that they are correctly labelled to identify the samples.
7. The provided bag may be used to store and transport the sample with a chain of custody form, as stipulated by your institutions guidelines.

